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Ms Michelle Calder Manager, Financial Services Unit Retail Investor Division The Treasury Langton Crescent Parkes ACT 2600

Dear Ms Calder

NAB supports the development of a retail corporate bond market and welcomes the opportunity to provide comment on the discussion paper titled *Development of the Retail Corporate Bond Market: Streamlining Disclosure and Liability Requirements.* 

NAB has a history of over 150 years supporting businesses, and is a key player in the debt capital markets. We recognise the role a well developed retail corporate bond market can play in ensuring continued support of Australian businesses.

As we move into a more capital constrained environment, the development of a retail corporate bond market can help facilitate Australian businesses fund their growth aspirations.

Facilitating funding to businesses via a retail corporate bond market will both reduce the reliance of banks on wholesale funding whilst also freeing up the banks' balance sheets to continue supporting SMEs, who traditionally do not have the same level of access to capital markets as their larger counterparts.

The recent Woolworths and Origin hybrid issues, for which NAB was joint-lead arranger, demonstrated that there is strong retail investor demand for debt. This demand is partly driven by the need for portfolio diversification, but also the changing demographics of Australian investors moving into retirement who are seeking fixed income products.

We acknowledge the development of a retail corporate bond market will be a lengthy and detailed process, and it is important that the Government, issuers, investors, ASIC, ratings agencies, bond originators, trading houses and advisers work together to ensure the best outcome for Australian businesses and investors.

We encourage dialogue as to how investors will be able access the retail corporate bond market without onerous regulatory impediments.

Education for investors is an important element in the development of this market. We support and recommend a collaborative approach to developing an education campaign focused on corporate bonds for retail investors. The education campaign could build upon ASIC's document titled "Investing in Corporate Bonds". There should be a focus on improving retail investors' understanding of the capital structure, where bonds rank, the different features of bonds and the benefits and risks of investing in corporate bonds. We would welcome the opportunity to further discuss developing an education campaign with the Government and ASIC.

To facilitate the development of the retail corporate bond market it is our view that the documentation required to issue corporate bonds should not be more than what is currently required to issue equities. This view stems from investors in corporate bonds having an additional layer of protection from shareholders, as holders of bonds rank ahead of equity in the event of insolvency.

As such, we recommend for entities listed on an Australian exchange or listed on an exchange recognised by the World Federation of Stock Exchanges (which is recognised by the ASX) when issuing senior corporate bonds with no unusual or complex features, a two-page term sheet should be permitted, supported by the information already provided in the entities' continuous disclosure requirements. In addition, we would require the entity to have an unmodified audit report or a modified auditor's report with emphasis of matter only and terms of 10 years or less.

In our opinion a single short form prospectus should be used in the circumstances listed below if the Government and ASIC allow information to be incorporated by reference in the document. These circumstances are:

- When entities not listed on a recognised exchange issue any corporate bonds; and
- When listed entities issue corporate bonds with more unusual or complex features such as subordination, convertibles, tier 2 capital, guarantees, deferral of interest, payment in kind (PIK) or terms greater than 10 years.

In contrast, if information is not permitted to be incorporated by reference by the Government and ASIC, we recommend a two-part prospectus is used in the circumstances listed above. The base document would provide information to investors about the issuing entity and the second part of the prospectus would provide information specific to the corporate bond issue. This would provide longevity for the issuing entity and efficiency for frequent issuers.

With this position in mind, NAB provides the following responses to the questions in the discussion paper. Also attached are appendices highlighting what we consider should be included in a two-page term sheet (Appendix 1), a single short form prospectus (Appendix 2) and a two-part prospectus (Appendix 3).

NAB looks forward to continuing the dialogue with Government, and would welcome the opportunity to expand on this submission.

Please do not hesitate to contact me at any stage to discuss further.

Yours sincerely,

**Rick Sawers** 

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#### ANSWERS TO QUESTIONS IN THE DISCUSSION PAPER

#### TAILORING/REPLACEMENT OF CURRENT PROSPECTUS RULES

Should the short form prospectus be compulsory for issuers and bond issues that meet the eligibility requirements set out below, or should it be optional?

We propose a two-page term sheet rather than a single short form or two-part prospectus be used for entities listed on an Australian exchange or listed on an exchange recognised by the World Federation of Stock Exchanges when issuing senior corporate bonds with no unusual or complex features, supported by the information already provided in the entities' continuous disclosure requirements. In addition, we would require the entity to have an unmodified audit opinion or a modified auditor's opinion with emphasis of matter only and terms 10 years or less.

In our opinion if the Government and ASIC allow information to be incorporated by reference (i.e. to existing information), a single short form prospectus should be used in the below circumstances:

- When entities not listed on a recognised exchange issue any corporate bonds; and
- When listed entities issue corporate bonds with more unusual or complex features such as subordination, convertibles, tier 2 capital, guarantees, deferral of interest, PIK or terms greater than 10 years.

However if information is not incorporated by reference, we recommend the adoption of the two-part prospectus.

We agree with the recommendation in the discussion paper that prescribed headings and content be used for a single short form and/or two part prospectus as this will assist understanding by investors and reduce costs and complexity for issuers.

## Should the use of a two-part prospectus be permitted?

The use of a two-part prospectus is recommended in the circumstances noted above if the Government and ASIC do not permit information to be incorporated by reference.

A two-part prospectus provides longevity for the issuing entity and will be efficient for frequent issuers. The expectation is that the base document should remain current for five years.

We recommend the base document include:

- a brief description of the issuing entity;
- nature of the rights and obligations of the investors;
- the generic benefits and risks of investing in corporate bonds;
- significant tax information and warnings about the consequences of failing to provide a tax file number.

The second part of the prospectus would outline the details of the specific corporate bond issue, benefits and risks specific to the transaction and financial statements of the issuer (see Appendix 3).

# PROPOSED ENTRY REQUIREMENTS/ELIGIBILITY – CONDITIONS RELATED TO THE ISSUER

# Are these proposed conditions appropriate? Are there any additional or alternative conditions that should be imposed?

The proposed eligibility requirements for the issuer to use a single short form and /or two-part prospectus outlined in the discussion paper are appropriate. Eligibility requirements to use a single short form prospectus and/or two-part prospectus should be extended to entities which have a modified audit report, provided it is disclosed in the documentation to the investor. The investor can then choose whether to revert to the annual report for further information.

If the Government agrees with our recommendation that a two-page term sheet be used by listed entities issuing senior corporate bonds, the conditions listed below will need to be imposed:

- the entity is listed on an appropriate exchange;
- the entity is subject to continuous disclosure requirements;
- issue is a senior corporate bond with no unusual or complex features;
- the entity has an unmodified audit report or a modified auditor's report with emphasis of matter only; and
- terms limited to 10 years or less.

Should unlisted entities with listed securities on issue be allowed to use the shorter prospectus? If so, what, if any, additional requirements would need to be imposed to ensure that investors are informed about the entity's financial position?

The single short form and/or two-part prospectus should be allowed to be used by unlisted entities with listed securities, as long as they comply with the continuous disclosure requirements. These entities would be expected to comply with the continuous disclosure regime in line with requirements for entities which issue equities.

Should eligibility extend to a wholly-owned subsidiary of a body which has continuously quoted securities where the business of the subsidiary is to act as a financing company for the group?

Eligibility should be extended to use a single short form and/or two part prospectus to a wholly owned subsidiary of a body which has continuously quoted securities under certain conditions being:

- additional risks are adequately disclosed in the document including whether there is recourse to the parent company or not; and
- the financial statements of the subsidiary are included in the prospectus or by reference.

Is the requirement for an unmodified auditor's report appropriate, or is it:

- a) Inconsistent with audit requirements in other contexts where unmodified reports are not necessary?
- b) Unnecessary, as some modifications may be positive?
- c) Unnecessary because, if the report is modified, investors will have access to the modified report in order to make an assessment of the relevant issues?

An unmodified auditor's report is unnecessary for a single short form and/or two-part prospectus because if the report is modified investors can access it and make an assessment.

In addition, if the Government agrees with our proposal for listed entities to use a two-page term sheet when issuing senior corporate bonds with no unusual or complex features, an unmodified audit report or a modified auditor's report with emphasis of matter only is required.

### OTHER REQUIREMENTS THAT COULD BE IMPOSED

# Are the proposed conditions set out above appropriate? Is there a case for adopting any of the alternative conditions?

We are supportive of the proposed conditions related to the bond in section 25. We have made recommendations as to the information that should be included in a two-page term sheet (Appendix 1), a single short form prospectus (Appendix 2) and a two-part prospectus (Appendix 3).

# Should subordination be allowed? If so, is disclosure of the fact of subordination sufficient to protect investors?

Subordinated corporate bonds should be allowed in the single short form prospectus and/or two- part prospectus provided the documentation clearly outlines the capital structure and the ranking of the bonds within that structure. That is, that subordinated corporate bonds rank below senior corporate bonds but above equities in the event of insolvency.

The prescribed headings and content outlined in the discussion paper will assist in disclosing this information to limit investor confusion and enhance protection. Developing an education campaign about corporate bonds for retail investors will further develop their understanding about the different structures within corporate bonds.

# Should terms longer than 10 years be permitted? If so, how long should the permitted maximum be, or should there be no maximum?

Terms beyond 10 years should be allowed provided there is clear and adequate disclosure detailing the liquidity risk for both a single short form prospectus and two-part prospectus. We understand there is both investor and issuer demand for durations greater than 10 years due to the yield and diversification it would offer.

# Should deferral of interest be permitted, or would this be inconsistent with the notion that bonds provide a regular income stream?

For senior or subordinated corporate bonds, deferral of interest should not be permitted as it is inconsistent with the view that corporate bonds provide a regular and stable income stream.

However, deferral of interest should be permitted for hybrid issues, as long as the conditions under which it would occur are clearly disclosed to the investor in either the single short form prospectus or two-part prospectus.

# If eligibility is extended to bonds that have conditions such as subordination, very long terms or deferral of interest, will far more risk disclosure be required and would this undermine the utility of shorter disclosure for these products?

No. Clear and concise disclosure of the risks of investing in corporate bonds with more unusual or complex features must be outlined. Using the prescribed headings and content described in the discussion paper will assist in doing so without materially expanding on the amount of disclosure outlined in either a single short form prospectus or a two-part prospectus.

In addition, an education campaign to develop investor understanding of corporate bonds with more unusual or complex features will facilitate their understanding of the risks associated with their investment.

# Is there a risk that investors may confuse more complex products with vanilla bonds, if both types of investment are able to take advantage of simplified disclosure?

No. By limiting the use of a two-page term sheet to issues of senior corporate bonds with no unusual or complex features which meet the requirements previously specified investor confusion will be reduced as corporate bonds with more unusual or complex features would utilise a single short form prospectus or a two-part prospectus rather than a term sheet.

Due care does need to be exercised by each issuer in preparing the documentation for corporate bonds as well as investors considering an offer. As previously mentioned an education campaign for retail investors on corporate bonds would improve their understanding and reduce the potential for confusion.

Is it important that the bonds be correctly described? For example, if an issuer offers subordinated bonds or hybrid-type securities, should it be obligatory that the name of the securities not suggest to retail investors that vanilla bonds are being offered?

It is vital that corporate bonds are accurately described. To avoid investor confusion we recommend the prescribed headings and content outlined in the discussion paper be followed when using a single short form prospectus or a two-part prospectus.

#### USE AND AVAILABILITY OF CREDIT RATINGS

Should the entity or the bond issue be required to have an investment grade rating (if available)? If so, how would an investment grade rating be defined and mandated?

It is not necessary for the entity or the corporate bond to have an investment grade rating, because as with equities, investors are able to invest in corporate bonds issued by entities across the credit spectrum to meet their individual risk and reward requirements.

# What other measures could the Government or ASIC take to enable the provision of credit ratings to retail investors?

There is currently only one agency of the six licensed to provide credit ratings to retail investors. There should be a minimum of two rating agencies (preferably three) being able to provide credit ratings on entities in the retail corporate bond market for the rating to be objective.

# GENERAL APPROACH TO CONTENT REQUIREMENTS AND PROSPECTUS LENGTH

#### Should the prospectus contain prescribed headings and/or prescribed content?

Both the single short form prospectus and two-part prospectus will benefit from using the prescribed headings and contents outlined in the discussion paper. This will assist investor understanding of corporate bonds being issued as the documentation will be consistent, consequentially allowing them to compare and contrast offer documents.

Should there be a maximum prospectus length (possibly with ASIC having discretion to increase this)? If so, what should be the maximum length for (a) a standalone prospectus; (b) each part of a two-part prospectus? Could a two-part prospectus be restricted to a maximum total of, say, 40 pages?

Assuming a prospectus is required to be issued for corporate bonds in the circumstances listed below, an appropriate maximum length for a single short form prospectus should be 20 pages (inclusive of application forms) as much of the information can be referenced. These circumstances are:

- When entities not listed on a recognised exchange issue any corporate bonds; and
- When listed entities issue corporate bonds with more unusual or complex features such as subordination, convertibles, tier 2 capital, guarantees, deferral of interest, PIK or terms greater than 10 years.

If information is not permitted to be incorporated by reference the maximum length of a two-part prospectus should be 40 pages combined.

# Would it be useful to consumer test one or more examples of 'model' prospectuses?

It is not necessary to consumer test one or more of the model prospectuses as the first issue will highlight any problems with the proposed prospectus and the lead time before the corporate bond would be issued will be sufficient to accommodate these changes.

As mentioned, an education campaign would be a useful tool to educate investors in corporate bonds. It will be important that this campaign is consumer tested to ensure the information provided is appropriate before being publicly launched. Ideally, this effort would engage industry participants.

## CONTENT REQUIREMENTS

# Assuming that headings are appropriate, are the above headings suitable? Would other headings be preferable?

Recommendations regarding the appropriate section headings for the prospectus are made in Appendix 1 for the two-page term sheet, Appendix 2 for the single short form prospectus and Appendix 3 for the two-part prospectus.

#### Would an investment summary be a useful inclusion?

If information is permitted to be incorporated by reference an investment summary is not a useful inclusion in a single short form prospectus of 20 pages as it is considered to be unnecessary and repetitious. Likewise for the two-part prospectus.

#### **DETAILED CONTENTS**

# Are the content requirements suggested below appropriate?

Recommendations regarding the content requirements in each section are made in the attached appendices.

# Are there alternative or additional content requirements that should be adopted?

For corporate bonds that contain more unusual or complex features such as PIK and deferral of interest, additional information should be provided in the single short form prospectus and/or in the two-part prospectus on the features that can be triggered during the term of issue.

#### Could section 4 be merged with section 3?

For a single short form prospectus where information can be incorporated by reference, we recommend generic benefits in Section 4 (the benefits of investing in corporate bonds) be included by reference only. However benefits specific to the

transaction should be cited within the prospectus. Likewise the generic risks in Section 5 (risks of investing in corporate bonds) should be included by reference only; however risks specific to the transaction should be included in the prospectus.

For a two-part prospectus where the information is not permitted to be incorporated by reference we recommend not merging Section 4 with Section 3.

Is it appropriate to require the inclusion of information on the capacity of the issuer to meet its obligations under the bonds? Would this require the issuer to provide forecasts which should not be required for bond transactions?

No. Financial information including annual reports and interim statements should be included via reference only in a single short form prospectus. This ensures that the information provided is up-to-date and current.

For a two-part prospectus where the information is not permitted to be included by reference, a summary of the financial position of the issuer should be included in the transaction document.

Forecasts are not recommended as this information is not generally available to the public when purchasing equities and therefore similar disclosure requirements are recommended for corporate bonds.

Additional risk due to the structure of the bond must be clearly articulated in the single short form prospectus and two-part prospectus. This enables the investor to make informed decisions and issuers to offer instruments to a range of investors with different risk and reward appetites.

If ratios are to be included, should the formulae to calculate the ratios be prescribed and, if so, what formulae should be used?

In our view the interest cover ratio will be appropriate (EBIT/Interest Expense).

If the abovementioned metrics are not useful given the nature of the issuer or the industry they are in, could the issuer be permitted to use other metrics?

Yes. The issuer should be permitted to use other metrics which are suitable to their industry provided the metrics are defined in the two-page term sheet, the single short form prospectus or the two-part prospectus.

Would other content requirement reforms be desirable, for example: A statement of general principles, including that the complexity of prospectuses is to be minimised, repetition is to be minimised and the focus of disclosure is on matters material to a consideration of an investment in the bonds?

Rather than stipulating these general principals in the prospectus, it is more beneficial to investors for issuers to work towards meeting principles such as reducing repetition and length of the prospectus.

Would other content requirement reforms be desirable, for example: Inclusion of the terms of the bonds and the trust deed (if applicable) on the issuer's website rather than in the prospectus?

The terms of the offer document should be included on the website as well as the prospectus as it provides convenience for investors and potentially reduces costs for issuers.

Would other content requirement reforms be desirable, for example: Inclusion of a summary of the tax consequences of the bonds for investors rather than a full opinion from a tax advisory firm?

A summary of the general tax consequences of the corporate bonds for investors should be included in both a single short form prospectus and a two-part prospectus. A further comment should be included advising investors to seek taxation advice specific to their circumstances.

Would other content requirement reforms be desirable, for example: Requiring issuers to refer to other sources of information about themselves such as their Annual Reports and websites?

Issuers should be able to refer to other sources of information about themselves; otherwise a single short form prospectus would be lengthy, contrary to the objective of disclosing key information in a shorter document. This format would be helpful as it would allow automatic inclusion of the latest public information about the issuer without requiring constant updates of the prospectus.

Would other content requirement reforms be desirable, for example: Publication by the Government, ASIC and other relevant bodies of relevant general information for investors, including in relation to the calculation and relevance of key ratios. Issuers could be required to refer to this independent information rather than to attempt to provide this advice to investors?

Education for investors is an important element in the development of a retail corporate bond market. Independent publication of the calculations and relevance of key ratios is recommended as it provides a consistent and credible source of information for investors.

## Will retail investors benefit from reading these reports?

Informed market participants are critical to a successful retail corporate bond market and therefore an education campaign should be developed to assist retail investors understand corporate bonds. Retail investors should be encouraged to use these independent reports in addition to the available materials about the issuer.

Also, should account be taken of the fact that not all bonds require a trustee and therefore not all bonds are subject to section 283BF?

No reference to this is necessary in a single short form prospectus or two-part prospectus.

#### USING A MULTI-PART PROSPECTUS

Do you agree with a two-part prospectus approach, or do you consider it would be preferable to have a prospectus followed by a term sheet and cleansing statement? What is the basis for your view?

As referred to earlier, our preference is for a two-page term sheet for issuers of senior corporate bonds with no unusual or complex features which meet the requirements listed previously.

If information is permitted by the Government and ASIC to be incorporated by reference, our preference is for a single short form prospectus used in the below circumstances:

- When entities not listed on a recognised exchange issue any corporate bonds; and
- When listed entities issue corporate bonds with more unusual or complex features such as subordination, convertibles, tier 2 capital, guarantees, deferral of interest, PIK or terms greater than 10 years.

If information is not permitted to be incorporated by reference our preference is for a two part prospectus, as this will provide longevity for the issuing entity and would be efficient for frequent issuers. The expectation is that the base document should remain current for five years, with the information reviewed in conjunction with continuous disclosure to ensure it is up-to-date.

As previously mentioned the base document should include:

- a brief description of the issuing entity;
- nature of the rights and obligations of the investors;
- the benefits and risks of investing in corporate bonds;
- significant tax information and warnings about the consequences of failing to provide a tax file number.

The second part of the prospectus would outline the details of the specific corporate bond issue, specific benefits and risks as well as financial statements for the issuing entity (see Appendix 3).

#### What should be the maximum life of a base prospectus?

The life of a base prospectus should be five years as this is more efficient for both frequent and infrequent issuers of corporate bonds (infrequent issuers are unlikely to come back to the market within two years but likely to come back within five years) thereby reducing the need for documentation rework and reissue.

Is it feasible and/or appropriate to specify what information should be included in each part of a two-part prospectus, or alternatively in a short prospectus, term sheet and cleansing statement? If so, what should that content be?

It is appropriate to specify what information should be included for a two-page term sheet, a single short form prospectus and a two-part prospectus as consistency is important from an investor perspective. Information which should be included in each of these documents is included in Appendix 1, 2 and 3.

#### INCORPORATION OF INFORMATION BY REFERENCE

Should there be scope to have information that is 'otherwise referred to', for example the issuer's annual and half-yearly reports, or information such as ASIC's MoneySmart website?

Financial information and other disclosed information on an exchange should be incorporated by reference. Information incorporated by reference should be maximised to ensure the investor is informed without requiring the issuer to duplicate information.

Should it be made clear what the effect of referring to such information will be since it does not form part of the prospectus (for example, could it satisfy prospectus content requirements even though there is no prospectus liability for this information)?

It is not necessary to explain the effect of referring to such information in the single short form prospectus. This is not currently required for equities, and there should be no additional requirement for bonds.

#### LIABILITY FOR PROSPECTUS CONTENT

#### Should directors' deemed civil liability for prospectus content be removed?

We support a review and potential removal of the existing directors' deemed liability regime for retail corporate bonds. Given the Government is currently in the process of proposing reforms in relation to the personal liability of company officers and these reforms are based on certain Principles agreed by COAG, any proposal regarding directors' deemed liability for corporate bonds to retail investors should also consider these Principles.

Relevant Principles to consider include, amongst other things:

- that the corporation should be liable in the first instance where it contravenes a statutory requirement;
- directors should not be liable as a matter of course for corporate fault;
- a designated officer approach is not suitable for general application;
- the imposition of personal criminal liability on a director should be limited to situations where there is a compelling public policy reason to do so, corporate liability will not automatically promote compliance, and it is reasonable for the directors to be liable having regard to various factors (such as the capacity of the director to influence the conduct of the corporation in relation to the offending, and whether reasonable steps were taken to ensure the company's compliance); and
- director liability is limited to where they encouraged or assisted the offence, or were negligent or reckless in relation to the offence.

#### **EXEMPTION FOR PRUDENTIALLY REGULATED ENTITIES**

# Should subsection 708(19) be amended in the context of these proposed reforms?

Subsection 708 (19) does not need to be amended in the context of these reforms. As noted in the discussion paper, Authorised Deposit-taking Institutions (ADIs) are prudentially regulated. This subsection could be used as an example of what we should try to emulate with regard to issue documentation.

#### APPLICATION AND TRANSITIONAL ARRANGEMENTS

Is there a need for a transitional period and, if so, what should that period be?

The transitional period should be sufficient to enable issuers and investors time to understand and incorporate the new proposed measures.

### **Appendix 1 – Term Sheet**

- Timetable setting out the key dates in relation to the offer
- The amount the entity expects to raise
- Purpose to which the money will be put
- Summary of minimum and maximum investment amounts
- Structure of the scheme (eg. senior secured/unsecured)
- Frequency of interest payments and how they are calculated
- Term and maturity of the bonds
- Interest rates payable on the bonds
- The dates for payment of interest on the bonds
- Future Value of the bonds will be repaid on the maturity date, subject to any early redemption events
- Amount of other debt that would need to be paid in priority to the bonds in the event of liquidation.
- Voting right of bondholders
- The prescribed financial market on which the bonds will be listed
- Information on buying and selling the bond
- Governing law
- Early redemption events
- Amounts of money being paid to a director, promoter of the bonds, performing a
  function in a professional, advisory or other capacity in connection with the preparation
  or distribution of the prospectus including underwriter
- How to apply for the bond
- Name, address, internet page, phone number by the body issuing the retail bond

#### **Appendix 2 – Single Short Form Prospectus**

#### **Section 1**

• Timetable setting out the key dates in relation to the offer

#### Section 2

- Brief description of issuing entity (by reference)
- The amount the entity expects to raise
- Purpose to which the money will be put

#### Section 3

- Nature of the rights and obligations of the investors
- Summary of minimum and maximum investment amounts
- Structure of the scheme (eg. senior/subordinated))
- Frequency of interest payments and how they are calculated
- Term and maturity of the bonds
- Interest rates payable on the bonds
- The dates for payment of interest on the bonds
- Future value of the bonds will be repaid on the maturity date, subject to any early redemption events
- Amount of other debt that would need to be paid in priority to the bonds in the event of default
- Voting right of bondholders
- The prescribed financial market on which the bonds will be listed
- Information on buying and selling the bond

### Other features as required including:

- Circumstances in which the bonds can be redeemed prior to the maturity date
- Ranking of the bonds in relation to other debt
- Any guarantee of the issuer of the bonds' obligations in relation to the bonds and any significant limitations that apply to the guarantee

### **Section 4**

- Generic benefits by reference
- Specific benefits

#### **Section 5**

- Generic risks by reference
- Specific risks

#### Section 6

• Overview of financial position of the issuer - primarily by reference

#### Section 7

- Significant tax information
- Warnings about consequences of failing to provide a Tax File Number

### **Section 8**

Amounts of money being paid to a director, promoter of the bonds, performing a
Function in a professional, advisory or other capacity in connection with the
preparation or distribution of the prospectus including underwriter

### **Section 9**

- How to apply for the bond
- Name, address, internet page, phone number by the body issuing the retail bond

#### **Section 10**

• How to register a complaint

### Appendix 3 – Two-Part Prospectus

### PART 1 (Base)

#### **Section 2**

- Brief description of issuing entity
- Nature of the rights and obligations of the investors

#### **Section 4**

• Generic and specific benefits

#### **Section 5**

• Generic and specific risks

#### Section 7

- Significant tax information
- Warnings about consequences of failing to provide Tax File Number

# **PART 2 (Issue Specific)**

#### **Section 1**

• Timetable setting out the key dates in relation to the offer

#### **Section 2**

- The amount the entity expects to raise
- Purpose to which the money will be put

#### **Section 3**

- Summary of minimum and maximum investment amounts
- Structure of the scheme (eg. senior/subordinated)
- Frequency of interest payments and how they are calculated
- Term and maturity of the bonds
- Interest rates payable on the bonds
- The dates for payment of interest on the bonds
- Future alue of the bonds will be repaid on the maturity date, subject to any early redemption events
- Amount of other debt that would need to be paid in priority to the bonds in the event of default
- Voting right of bondholders
- The prescribed financial market on which the bonds will be listed
- Information on buying and selling the bond

#### Other features as required including:

- Ranking of the bonds in relation to other debt or proposed debt
- Circumstances in which the bonds can be redeemed prior to the maturity date

• Any guarantee of the issuer of the bonds' obligations in relation to the bonds and any significant limitations that apply to the guarantee

### **Section 6**

• Brief summary of financial position of the issuer

#### **Section 8**

• Amounts of money being paid to a director, promoter of the bonds, performing a function in a professional, advisory or other capacity in connection with the preparation or distribution of the prospectus including underwriter

### **Section 9**

- How to apply for the bond
- Name, address, internet page, phone number by the body issuing the retail bond

#### **Section 10**

• How to register a complaint